



COLLIER COUNTY PROPERTY APPRAISER

VICKIE A. DOWNS

Dear Property Owner:

Upon review of your homestead exemption application, our records indicated that you and your spouse are attempting to claim a homestead exemption on separate properties. The State of Florida considers a husband and wife a family unit and only eligible for one exemption. The State Constitution Article 7, Section 6(b) states not more than one exemption shall be allowed any individual or family unit or with respect to any residential unit. Additional information regarding homestead exemptions can also be found in the Florida Statutes Chapter 196 and the Rules of the State of Florida Chapter 12D-7.

If you and your spouse are now divorced, please provide a copy of the recorded final judgment. If you are still married but are now living in separate homes, you will need to prove that you are separate family units. This process includes but is not limited to demonstrating you have now become financially independent. Please provide a copy of the following documents:

- A copy of recorded deeds showing each property is individually owned;
- Proof that each properties tax bills are paid from separate bank accounts
- A copy of each valid Driver's license, front and back reflecting separate addresses;
- A copy of each motor vehicle and the address listed;
- Federal Income Tax Return for the prior 2 years for each of you: (dollar amounts may be blacked out)
- Records of mortgage and tax payments, homeowner insurance, car insurance and utility bills (i.e., electric, water telephone, etc.) for December of the prior year, January and February of the current year, showing financial independence from one another;
- A copy of separate Health Insurance Coverage
- A copy of each other's bank account statement; (dollar amounts may be blacked out)
- Proof of Voter Registration or Declaration of Domicile; (for each party)
- A notarized affidavit declaring separate domiciles; (signed by both parties)
- A copy of the court-ordered legal separation; if applicable or preliminary documents showing initiated dissolution of marriage

All documents must be in order prior to January 1st of the year application is being made and must be submitted by March 1 of the current tax year, or the homestead exemption on the Collier County property will be removed beginning with that tax year.

If you have any questions or need additional information, please contact the exemptions department at (239) 252-8141.

Sincerely,

Annabel Ybaceta

Annabel Ybaceta
Director of Exemptions